



Registration Form

Please mail back the completed form to "Viva Enrichment Pte Ltd" at 55A Serangoon Garden Way (S) 555951 or register online at www.kidsexcel.net/keacademy by 31st December 2018.

School:		Registration no. (official use)
---------	--	------------------------------------

Student's Particulars

Full name (as in birth cert)			
Birth date		Birth cert no	
Gender	Male / Female	Class	

I am applying for (please tick 1)

<input type="checkbox"/> Math + Sports	<input type="checkbox"/> English + Sports
--	---

Parent / Guardian particulars

Full name (as in NRIC)			
Nationality		Relation to student	
Address			
Contact number		Email	

Medical History (of student)

Allergies	Yes / No	If yes, please specify
Other medical conditions	Yes / No	If yes, please specify

Financial Assistance

Are you on MOE FAS?	Yes / No / Pending
---------------------	--------------------

*Subsidies are available for children under FAS, please contact us at 6282 7762 for more details.

Please acknowledge the Terms & Conditions on the **reverse page**.



TERMS & CONDITIONS

1. Payment Terms

- Programme fees are collected on a termly basis. Payment must be made before the commencement of the new KidsExcel term.
- No refunds or make up lessons will be given for lessons missed due to personal reasons.

2. Commencement of classes for the term

- A minimum class size of 8 students is required for the class (for the term) to commence. The company reserves the right to delay the start of classes till the minimum enrolment is fulfilled.
- If the minimum enrolment is not met and classes are cancelled, the company will refund all outstanding programme fees to parents who have made payment.

3. Right to attend

- If the child is unable to attend due to valid reasons (e.g. illness), the parent/guardian should keep the company informed.
- Our company reserves the right to refuse enrolment into the KidsExcel programme or to withdraw a student without prejudice.
- MOE-FAS Pupils who are under the subsidized rate must fulfil an 80% attendance rate. The student may be withdrawn from KidsExcel should attendance fall below the 80% mark.

4. Conditions for withdrawal after commencement of programme

- One month's notice is required for withdrawal.
- Withdrawal notice will only commence on the first day of the following month after receipt of the withdrawal form.

5. Indemnity and Insurance

- Parents are responsible for declaring all illnesses and medical conditions of the child.
- While all reasonably practicable precautions are taken to ensure the safety of the students, parents agree that they will not hold the company legally liable for any mishaps that may occur and will hold harmless or indemnify the company against such liabilities.
- All students are covered by an insurance scheme. Our company reserves the right to enroll students in a suitable insurance policy.

6. Use of information

- All personal information will be kept strictly confidential.
- All information, including photographic, video, audio or other recordings and statistical data derived from your child's participation in the KidsExcel programme, may be used for research, product development and promotional materials. This includes the academic results of your child and other assessment instruments used in the programme.
- Our company reserves the right to use all intellectual property related to the KidsExcel programme for organizational and development purposes.

I, _____, parent/guardian of _____ (child)

from _____ (class & school), have read and agree to the Terms & Conditions.

Parent's / Guardian's Signature

Date